Prescreening Questionnaire

Description
Prescreening Questionnaire is the first step in shrinking the candidate pool, and we make it simple with our Prescreening Questionnaires.

Targeted questions help you find out quickly and easily whether job candidates meet the minimum requirements for the position. Those who do are moved forward to the next step in your hiring process, while those who do not are politely exited from the system.

Each candidate's answers, along with their contact information, are available online in minutes, and candidate selection is simplified by the easy sorting and filtering features.

Our questionnaires are based on the job descriptions written by the U.S. Department of Labor. Sample areas evaluated include:

- Contact information
- Availability
- Interest in performing several job-specific tasks
- Experience performing several job-specific tasks
- Job-based knowledge
- Job skills
- Employment experience
- Educational background
- Certification/licensure status

Launch our Prescreening Questionnaires from any website, including popular job boards, your Careers page, or even a link in an email. They fit seamlessly within your existing hiring process to bring you only the most qualified candidates, right from the start.

Features
Online Administration, Scoring and Results
- Can be taken anytime, anywhere
- Results are available in minutes

Simple Candidate Management
- Quickly sort, filter and compare candidates with just a few mouse clicks
- Applicant progression through your hiring process can be easily tracked

Standardized, Legally Defensible Process
- Questions developed and reviewed by our team of experienced professionals in I/O psychology, employment law and human resources
- All candidates respond to the same questions and results are presented in a consistent format

Library of Prescreening Questionnaire Questions
- Choose from over 900 occupations covering skills and qualifications required across most organizations
- Based on U.S. Department of Labor's Occupational Information Network (O*NET)

Customizable
- Fully customized questionnaires are available

Test Specs
Administration Method: Online
Number of Questions: Varies
Time Limit: None
Proctored or Unproctored: Unproctored
Requires Internet Access: Yes